



*Steel for the Cutting Tool Industry*

BESTAR LLC is part of the BESTAR Steel Group, a global steel service center headquartered in Remscheid, Germany. Our customers are manufacturers of industrial saw blades, knives and tools for various applications.

Since 2001 BESTAR LLC is responsible for sales in North, Central and South America. Our office is located near GA-400, Exit 6 (Northridge Road). We are a multilingual and highly motivated team.

We have an immediate opening for an

**Accounting and Finance Manager**

Please find details on the following page.

Should you be interested in this opening please email your resume to [jobs.us@BESTAR-STEEL.com](mailto:jobs.us@BESTAR-STEEL.com). Only qualified candidates and candidates eligible to work in the U.S. for any employer will be considered.

Company	<b>BESTAR LLC</b>
Location	Atlanta, GA (USA) (North Atlanta - GA-400 Exit 6 Northridge Road)
Position	<b>Accounting and Finance Manager</b>

Responsibilities include, but are not limited to:	<ul style="list-style-type: none"> <li>- Record financial transactions and other account information to update and maintain accounting records with Microsoft Dynamics Navision</li> <li>- Reconcile bank accounts in US-Dollars and Euros on a monthly basis</li> <li>- Accounts payable, process checks initiate wire transfers</li> <li>- Accounts receivable</li> <li>- Bank and cash flow management</li> <li>- Preparing monthly statements in accordance with US-GAAP and ensure audit and financial compliance</li> <li>- Year end closing and working in close cooperation with external auditor</li> <li>- Maintain general ledger, fixed assets</li> <li>- Compile statistics required by local and Federal government</li> <li>- Approve expense reports, process cash disbursements and check credit card statements</li> <li>- Manage corporate insurances (e.g. credit insurance, workers comp, liability etc.)</li> <li>- Maintaining human resource documents and track vacation schedule</li> <li>- Payroll and employee benefits administration</li> </ul>
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Qualifications:	<ul style="list-style-type: none"> <li>- College degree in Finance or Accounting</li> <li>- 3+ years job experience in similar position</li> <li>- Solid organizational and computer skills with proficiency in Microsoft Dynamics NAV and Office applications including Word, Excel, and Outlook</li> <li>- Ability to multi-task, plan, organize and prioritize work</li> <li>- Excellent verbal and written communication skills</li> <li>- Strong job commitment, initiative, and attention to detail</li> <li>- Ability to work independently, as well as part of a team</li> <li>- German language skills beneficial</li> </ul>
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Benefits:	<ul style="list-style-type: none"> <li>- health insurance</li> <li>- vision</li> <li>- dental</li> <li>- LTD</li> <li>- 401k</li> <li>- life insurance</li> <li>- flexible spending account (FSA)</li> </ul>
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**BESTAR LLC**